



YASS & DISTRICT HISTORICAL SOCIETY INC

Research Enquiry Form

Your details

Name: Phone No.....

Address:.....

.....Email address.....

Details of Enquiry

Name/s or subject:.....

Location: Date Range:

Specific Enquiry:

Any other information that may assist us with your enquiry:
(Details of family, property held, profession or trade etc.)

For Your Information

Volunteers of the Archives Section of the Yass & District Historical Society Inc answer enquiries in the order they are received. If your enquiry relates to family history, it will be helpful if you complete (or as much as you are able) the reverse of this form. Please note –

1. Incoming enquiries will be charged a processing and assessment fee of **\$40** to determine what records are held. This fee is payable before any research is initiated. Please deposit fee to our account **Yass & District Historical Society, Westpac, Yass BSB 032 771 Account No 12 0621** ensuring your name is noted on the deposit. Email enquiries to yassarchives@gmail.com or post to YDHS Inc, P O Box 304, Yass NSW 2582.
2. For each and every enquiry a reply will include a **list of resources** found and an estimate of the hours required to complete the research and write the report. The cost per hour is **\$15**. The reply will include the options to accept the additional hours and fees as indicated or choose to terminate the enquiry. The enquiry will not be processed until the additional fees are deposited.
3. Every effort will be made to answer your enquiry, but the Society cannot undertake to provide information not held by the Society Archives.
4. Copies of photographs and photocopies can be provided at a cost determined by the Society. These materials provided by the Society cannot be reproduced in any format by the researcher without the express permission of the Society;
5. All information given will be treated as confidential unless you wish your contact details and research to be made available (at the Society's discretion) to other researchers; and.
6. Please ensure that you sign the relevant authorisation regarding public access.

I agree that the Yass & District Historical Society Inc can at its discretion, allow public access to contact details and information provided by me:

..... **OR I would like my contact details and enclosed information to remain confidential:**

..... **Amount enclosed: \$**

Genealogical Information - please complete as many details as possible

<i>Husband</i>					<i>Wife</i>						
<i>Birth Date</i>			<i>Birthplace</i>		<i>Birth Date</i>			<i>Birthplace</i>			
<i>Baptism Date</i>			<i>Baptism Place</i>		<i>Baptism Date</i>			<i>Baptism Place</i>			
<i>Date of Arrival in Colony</i>		<i>Ship</i>		<i>Age on Arrival</i>	<i>Date of Arrival in Colony</i>		<i>Ship</i>		<i>Age on Arrival</i>		
<i>Occupation</i>			<i>Religion</i>		<i>Education</i>		<i>Occupation</i>				
<i>Death Date</i>		<i>Place of Death</i>		<i>Burial Place</i>	<i>Death Date</i>		<i>Place of Death</i>		<i>Burial Place</i>		
<i>Marriage 1</i>	<i>Spouse</i>		<i>Date</i>	<i>Place</i>	<i>Marriage 1</i>	<i>Spouse</i>		<i>Date</i>	<i>Place</i>		
<i>Marriage 2</i>					<i>Marriage 2</i>						
<i>Marriage 3</i>					<i>Marriage 3</i>						
<i>Relations in Colony</i>					<i>Relations in Colony</i>						
<i>Employer</i>					<i>Employer</i>						
	<i>Children</i>		<i>Birth Date</i>	<i>Birthplace</i>	<i>Spouse</i>		<i>Marriage Date</i>	<i>Marriage Place</i>	<i>Death Date</i>	<i>Death Place</i>	<i>Burial Place</i>
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Any further information should be advised in a covering letter